

Shaw Island School District Board of Directors Regular Meeting

Tuesday, February 13, 2024

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: John Bogert, Shannon Klohr, Jon Shannon, Shirley Lange, and Carol Criss. Director Criss participated via Zoom online platform. Vice Chair Bogert chaired the meeting since Director Criss was on Zoom.

Administration Present: Superintendent Kari McVeigh and Office Administrator Deanna Shannon.

Minutes

1. Opening Items:

- 1.1. Call to Order: The meeting was called to order at 3:10 PM by Vice Chair Bogert.
- 1.2. Changes or Additions to the Agenda: Superintendent McVeigh requested that item 4.1.7. \$500,000 Donation for Teacher Housing be tabled since the funds had not yet been received.
- 1.3. Approval of Agenda: **Director Klohr moved to approve the agenda as amended; Director Lange seconded the motion; the motion carried unanimously.**

2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.

3. Superintendent:

3.1. Superintendent McVeigh reported on the following:

- Ms. McVeigh's principal certification would expire in June 2025 and her superintendent certification in June 2024. She would not be renewing her certifications which were not necessary for her role at the District.
- Ms. McVeigh updated the board on the all-island small schools' event with WSSDA (Washington State School Directors' Association) mentioned at the previous meeting. State Superintendent Reykdal would be attending the meeting, and each district would be giving a 10-15 minute presentation. Ms. McVeigh would be speaking about teacher housing. The meeting would be held on Saturday, April 27th, 10 AM to 2 PM, on San Juan Island. Ms. McVeigh hoped board members would be able to attend.
- Ms. McVeigh stated one snow day needed to be made up. The upper grade students would be making up the day with activities on Sunday, May 12th, as part of the Washington, DC, field trip. The lower grade students would make up the day on June 17th.

4. Business and Operations:

4.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Shannon moved to approve the consent agenda; Director Lange seconded the motion; the motion passed unanimously.**

- Minutes from previous meetings (January 16, 2024 Regular Meeting).
- Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$18,517.19 are also approved.

General Fund 6361:

Warrant numbers 275641 through 275648 and 276391 through 276396

Totaling \$10,466.86

Capital Fund 6367:
Warrant number 276281
Totaling \$2,223.65

Payroll (January):
Warrant numbers 104389 through 104395
Totaling \$18,517.19

- January 2024 budget status report.
 - Mid-Year Review of 2023-24 SIP (School Improvement Plan)
 - Board Review of 2023-24 Highly Capable Plan
- 4.2. Approval to Contract with Project Manager for Teacher Housing Project: Superintendent McVeigh recommended hiring consultant John Bingham as project manager for the Teacher Housing Project. He was one of two people recommended by NWESD 189 Superintendent Larry Francois. The other person recommended was no longer consulting. The board had received Mr. Bingham's resume. Payment details (\$65.00 per hour plus ferry fees, not to exceed \$7,600) and scope of work were discussed. **Director Shannon moved to approve hiring John Bingham as project manager for the teacher housing project; Director Lange seconded the motion; the motion carried unanimously.**

5. Unfinished Business

5.1. Grants: No updates.

5.2. Teacher Housing Project:

- Superintendent McVeigh reported that the \$500,000 donation for teaching housing that the board had been emailed about had not yet been received. The building permit was in process at San Juan County Community Development Department. The Teacher Housing Finance Committee would be hosting a community gathering on March 8th at the school to reach out to the community and to celebrate the progress of fundraising.
- Director Shannon reminded the board that at previous meetings, there had been informal discussions and consensus to pursue the possibility of the Shaw Island Library tying in to the septic system on the District's teacher housing parcel. He stated he had had conversations with library members about other options that could work better for the library. Additionally, as Director Shannon continued to work on the septic design approval with the county, it was becoming evident, given the nature of the soil and bedrock at the location, that including capacity for the library in the plan could be difficult and costly. He stated he was looking for consensus with the board on how to proceed in discussions with the library. The situation was discussed, and consensus was to explain the situation to the library and to move forward in the septic plan with the reduced capacity for the District's needs only.

6. School Board:

- School Board Director Reports: Director Klohr reported that the Shaw School Foundation had received donations specifically for the upper grade students' field trip to Washington, DC. She also mentioned that the latest newsletter from WSSDA had an article on board meetings and a reminder that they are meetings held in public, but were not a public meeting.
- Director Bogert expressed his appreciation for Superintendent McVeigh and the Teacher Housing Finance Committee for their work on the project.

5. Adjournment: **Director Shannon moved to adjourn the meeting; Director Klohr seconded the motion; Vice Chair Bogert adjourned the meeting at 4:10 PM.**

Carol Criss, Chair

Kari McVeigh
Superintendent/Secretary to the Board

John Bogert, Director

Shirley Lange, Director

Shannon Klohr, Director

Jon Shannon, Director