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SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JANUARY 12, 2021, 3:10 PM

The January 12, 2021, board meeting was held via a Zoom meeting due to COVID-19 restrictions put in place by Governor Inslee.

CALL TO ORDER: Chair John Bogert called the online regular meeting to order at 3:08 PM. Present were board directors John Bogert, Jennifer Swanson, Jon Shannon, Shirley Lange, and Cari Miller. Also present were Head Teacher Diane Clifton, Upper Grade Teacher Toni Willis, and Office Administrator Deanna Shannon. The following parents were present: Amber Borner, Julia Weese-Young, and Devon Savage.

APPROVAL OF PREVIOUS MINUTES: December 15, 2020, regular meeting minutes: *Jon Shannon moved to approve the December 15, 2020, regular meeting minutes as corrected; Cari seconded the motion; the minutes were approved unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: None

STUDENT REPRESENTATIVE REPORT: None.

CONSENT AGENDA: *Jon Shannon moved to approve the following items on the consent agenda:*

Claims and Payroll:

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$11,998.77 for December are also approved.

General Fund 6361:

*Warrant numbers 235668 and 236025 through 236033
Totaling \$6,236.04*

Capital fund 6367:

*Warrant number 236034
Totaling \$142.44*

*Payroll (December) warrant numbers 80930 through 80933 and 24163
Totaling \$11,998.77, and*

Budget Status Report

Cari seconded the motion; the motion carried unanimously.

EXECUTIVE SESSION: Chair John Bogert called an executive session at 3:12 with an estimated duration of 30 minutes to review and discuss communications received regarding school personnel. The full board and Office Administrator Deanna Shannon met in a break-out room via Zoom. The executive session ended at 3:46.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: None

CORRESPONDENCE & COMMUNICATION: None other than the letters reviewed in the executive session.

TEACHER REPORT: Diane reported that she had revamped the website over the winter break. She had attended an online SEL (Social Emotional Learning) course through Yale. She was continuing to provide our paraeducator training. The students had completed their last Oceanology class. Sophie Parker, an art student from Rice University, would be working with the younger students using water colors and other techniques for 5 sessions. Toni reported that the older students had been working on biome reports. In a biome related presentation, Andrew and Amber Borner talked to the students about their experiences on the Alaskan tundra. The older students were working with visiting artist Hannah Viano for 5 weeks on the theme “cozy home”, Anne Wysocki was working with the students on the Shaw Times, also focusing on the “cozy home” theme. Aidan Shannon had done a Socratic Seminar session with the students.

LEGISLATIVE REPORT: Shirley shared some information from the WSSDA (Washington State School Directors Association) newsletter.

SUPERINTENDENT AND COMMITTEE REPORTS:

1. **Superintendent:** Jennifer updated the board on her weekly phone calls with Dr. James and the other county superintendents. Some of the topics discussed on the latest call were reopening, new COVID strains, vaccinations, and staffing.
2. **Physical Plant:**
 - a. **Outdoor Structure:** A portable shelter for outdoor learning was discussed. John Bogert had checked out the Kozyard gazebo presented by Jennifer at the previous meeting. The cost of the 20’ x 12’ structure was \$3,100, but John stated that he had communicated with the company and a discount was possible. *Jon Shannon moved to approve up to \$4,000 to move forward with the purchase of the structure provided it would not be a permanent fixture on the school grounds; Shirley seconded the motion; discussion followed on placement of the gazebo and the purchase of an outdoor heater, and it was determined that \$4,000 would allow for the purchase of a heater and that the structure could be temporarily bolted to the court; John Bogert called for a vote and the motion carried unanimously.*
 - b. **Other:** Deanna reported that the Reme-Halo air purifier had been installed in the duct work of the upper grade classroom; air quality monitors for the classrooms had been purchased, Island Sash and Door was still working on finding the correct glass for the office window repair; Guard Electric would be coming to install the heaters in the office and the copier room, and Lopez Island Gutter Installation was scheduled to come in late January or early February for gutter replacement. Automatic paper towel dispensers had been installed in the bathrooms.
3. **Instructional Support:** The Instructional Support Committee was continuing to meet weekly. The committee was currently focusing on COVID-19 related issues and the plan to return to in-person instruction.
4. **Administration:** Deanna reported that she had found out that the District had a complementary subscription to Safe Schools online compliance training and that future staff training would be done through them. Deanna reminded the board that two positions were up for re-election in November 2021 and that candidate filing would be open in May.

PROGRAM, CURRICULUM, AND ASSESSMENT:

1. Review of Revised Parent/Guardian Photos/Video/Student Work Permission Form:

A revision of the form which had been discussed at the previous board meeting was presented. The new form would be sent to families.

PERSONNEL: None.

BUDGET & FISCAL MATTERS: None.

GENERAL:

- 1. Action Sheet:** Jon Shannon requested that installing a generator be revisited. The basement leaching was discussed; a dehumidifier was currently being used.
- 2. Mid-Year Technology Plan Review:** Diane reported that the tech committee had met. Laptops were at the end of their cycle. However, since the laptops were still working, the committee recommended waiting until REAP Grant funding needed to be expended to purchase new ones. All of the components to the Epson projectors had arrived and installation could be finalized.
- 3. Set Board Retreat Date:** The board retreat was set for Friday, February 5, 2021.

POLICY REVIEW: None.

ADJOURNMENT: *Jon Shannon moved that the meeting be adjourned; Cari seconded the motion; the motion carried unanimously.* The meeting was adjourned at 5:10 PM.

John m Bogert
John m Bogert (Apr 20, 2021 19:17 PDT)

Chair, John Bogert

Jennifer Swanson
Jennifer Swanson (Apr 21, 2021 07:09 PDT)

Member, Jennifer Swanson

Shirley lange
Shirley lange (Apr 21, 2021 08:20 PDT)

Member, Shirley Lange

Cari Miller
Cari Miller (Apr 22, 2021 11:48 PDT)

Member, Cari Miller

Jon Shannon

Member, Jon Shannon

Superintendent/Secretary to the Board
Jennifer Swanson










2021-01-12 minutes

Final Audit Report

2021-04-22

Created:	2021-04-20
By:	Deanna Shannon (dshannon@shaw.k12.wa.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfj5RNVcazPdZpcK6y59gFkQRAp0vQEsT

"2021-01-12 minutes" History


-  Document created by Deanna Shannon (dshannon@shaw.k12.wa.us)
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-  Document emailed to John m Bogert (jbogert@shaw.k12.wa.us) for signature
2021-04-20 - 10:27:08 PM GMT
-  Email viewed by John m Bogert (jbogert@shaw.k12.wa.us)
2021-04-21 - 2:16:21 AM GMT- IP address: 74.125.212.9
-  Document e-signed by John m Bogert (jbogert@shaw.k12.wa.us)
Signature Date: 2021-04-21 - 2:17:03 AM GMT - Time Source: server- IP address: 172.58.43.112
-  Document emailed to Jennifer Swanson (jswanson@shaw.k12.wa.us) for signature
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-  Document emailed to Shirley lange (slange@shaw.k12.wa.us) for signature
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-  Document emailed to Cari Miller (cmiller@shaw.k12.wa.us) for signature
2021-04-21 - 3:20:22 PM GMT

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2021-04-22 - 6:48:42 PM GMT

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2021-04-22 - 7:49:39 PM GMT- IP address: 172.58.46.190

 Document e-signed by Jon Shannon (jshannon@shaw.k12.wa.us)

Signature Date: 2021-04-22 - 7:50:02 PM GMT - Time Source: server- IP address: 172.58.46.190

 Agreement completed.

2021-04-22 - 7:50:02 PM GMT