

Shaw Island School District Board of Directors Regular Meeting

Tuesday, November 14, 2023

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Carol Criss, Shannon Klohr, Jon Shannon, Shirley Lange, and John Bogert (Director Bogert participated via Zoom online platform).

Administration Present: Superintendent Kari McVeigh and Office Administrator Deanna Shannon.

Audience: None.

Minutes

1. Opening Items:

- 1.1. Call to Order: The meeting was called to order at 3:10 PM by Chair Carol Criss.
- 1.2. Changes or Additions to the Agenda: None
- 1.3. Approval of Agenda: **Director Klohr moved to approve the agenda as presented; Director Lange seconded the motion; the motion carried unanimously.**

2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.

3. Superintendent:

3.1. Superintendent McVeigh reported on the following:

- OSPI (Office of Superintendent of Public Instruction) recently mandated highly capable screening in one K-2 grade and in one 3-5 grade. Second, third, and fifth graders were tested this year. In subsequent years, second and fifth graders would be tested annually. Students did well and scored in ranges expected by the teachers which indicated teacher diagnostics and testing were in alignment.
- The new heater and the new air exchange had been installed in the upper grade classroom. The room was cozy and air circulation good. The first grant check for the \$20,000 deposit had been received.

4. Business and Operations:

4.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Lange moved to approve the consent agenda; Director Shannon seconded the motion; the motion passed unanimously.**

- Minutes from previous meetings (October 17, 2023, Regular Meeting).
- Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$18,999.45 are also approved.

General Fund 6361:
Warrant numbers 272291 through 272303
Totaling \$4,463.94

Capital Fund 6367:
Warrant numbers 271661 and 272304
Totaling \$20,476.25

Payroll (October):
Warrant numbers 102356 through 102362
Totaling \$18,999.45

- October 2023 budget status report.
- Review of Final 2022-23 Financial Report (F-196) and Budget Summary.
- Review of 2022-23 Performance Report.

5. Unfinished Business

5.1. Grants

- Superintendent McVeigh reported on the 2023 Healthy Kids, Healthy Schools Grant which she was applying to for updated playground equipment. Consultants from two playground equipment companies had visited the school. The companies had been preapproved through KCDA (King County Directors' Association purchasing coop). Parents of the younger students had been included in the process, and students had been surveyed on what they would like on the new playground. The grant would provide up to \$200,000. The outdated equipment for the 5 – 12 age group would be replaced, and equipment for the 2 –5 age group would be added. The old equipment would be removed which would account for about half of the overall cost. Bids or cost estimates were not required for this grant.
- Ms. McVeigh also reported on the Urgent Repair Grant which would provide up to \$500,000. The items included on this grant were dehumidifiers for the basements (\$16,400 estimate), gates and fencing for the front of the school (requests for two estimates were out), and painting the exterior of the buildings, including lead paint encapsulation (requests for three estimates had been sent out).

5.2. Teacher Housing Project: Superintendent McVeigh reported that the committee had not met as one member had been away. A meeting was scheduled for December 5th. PBW Architects was waiting for more information on septic and water locations. The state LOCAL funding program would not be available for the District because new construction for school districts was not allowed in the program.

Director Criss reported that she had been contacting potential anchor donors and sending thank you notes to community members who had donated or pledged funds to the project.

Director Shannon reported that the septic design permit (gift in kind) was in process. Due to septic placement, the well location was revised from PBW Architects original design. A letter had been sent to San Juan Preservation Trust as required due to the septic location being within 50 feet of the property line shared with the trust.

The funds donated by Willy and Vreni Borner were being used to move forward with the permitting process.

6. School Board:

6.1. School Board Director Reports:

- Director Bogert thanked the board for the update on the Teacher Housing Project. He also suggested a microphone be purchased to improve the audio for board members who were using Zoom to attend the meeting.

5. Adjournment: ***Director Shannon moved to adjourn the meeting; Director Lange seconded the motion; Chair Criss adjourned the meeting at 3:47 PM.***

Carol Criss, Chair

Kari McVeigh
Superintendent/Secretary to the Board

John Bogert, Director

Shirley Lange, Director

Shannon Klohr, Director

Jon Shannon, Director