

# Shaw Island School District Board of Directors Regular Meeting

Tuesday, March 12, 2024

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Carol Criss, Shannon Klohr, Jon Shannon, Shirley Lange, and John Bogert. Director Bogert participated via telephone.

Administration Present: Superintendent Kari McVeigh and Office Administrator Deanna Shannon.

## Minutes

### 1. Opening Items:

- 1.1. Call to Order: The meeting was called to order at 3:10 PM by Chair Criss.
- 1.2. Changes or Additions to the Agenda: None.
- 1.3. Approval of Agenda: **Director Klohr moved to approve the agenda as amended; Director Lange seconded the motion; the motion carried unanimously.**

### 2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.

### 3. Superintendent Report and Discussion:

#### 3.1. Superintendent McVeigh reported on the following:

- Ms. McVeigh informed the board that the Washington State biennial budget included increases that could benefit the District including increased MSOC (Materials, Supplies and Operating Costs), an adjusted funding model, and more money in the Small Rural Schools Modernization Grant.

### 4. Business and Operations:

#### 4.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Shannon moved to approve the consent agenda; Director Lange seconded the motion; the motion passed unanimously.**

- Minutes from previous meetings (February 13, 2024 Regular Meeting).
- Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$19,291.92 are also approved.

General Fund 6361:

Warrant numbers 276441 through 276443 and 276848 through 276854

Totaling \$5,625.26

ASB Fund 6368:

Warrant number 276441

Totaling \$5,000

Payroll (February):

Warrant numbers 105240 through 105248

Totaling \$19,291.92

- February 2024 budget status report.

- \$510,500 Donations for Teacher Housing Project.
  - Resolution 2024-1 Declaring Property Surplus to the District.
- 4.2. Approval to Contract with John T. Kurtz Painting, LLC, in the Amount of \$64,935.08, for Painting the Exterior of All Buildings. Director McVeigh reminded the board that the District had not received the grant for painting. She also reminded the board that the other bid for painting that the District had received was \$128,000. **Director Klohr moved to approve the contract with John T. Kurtz Painting in the amount of \$64,935.08; Director Lange seconded the motion; the motion carried unanimously.**
- 4.3. Approval to Contract with Apollo Solutions Group to Assist the District with OSPI’s Small Rural School Modernization Grant: Superintendent McVeigh explained that this was the first of a two-part modernization grant from OSPI (Office of Superintendent of Public Instruction). The first grant would be the for planning phase, and the second grant would provide funding to do the actual work. If contracting with Apollo Solutions was approved, they would complete the first phase of the grant application and only collect a fee once the grant funds were received. Ms. McVeigh stated that in phase two, all districts applying would receive funding, it was just a matter of when the funds would be available over the next five years. **Director Shannon moved to approve contracting with Apollo Solutions to assist the District with the first phase of OSPI’s Small Rural School Modernization Grant; Director Klohr seconded the motion; the motion was discussed; the motion carried unanimously.**
- 4.4. Discussion of Plumbing Issues at the Wellhouse and Discussion of How to Move Forward: Director Shannon updated the board on the recent problems and repairs in the water system. The failed booster pump in the wellhouse had been replaced. The new pump log reported a leak and the pump was repeatedly cycling. Staff looked for plumbing leaks, but none were found until several days later when water was coming up from the floor in the wellhouse. The concrete pad was cut and opened, and a broken pipe joint was discovered and subsequently repaired. The hole in the concrete would be covered with a removable cover so that the joint could be monitored. A discussion of the water system followed, especially concerning the previous elevated copper levels. Director Shannon stated that while retesting for copper was not yet due, it would be included in this spring’s annual water test. While the levels were not unsafe, a water dispenser for drinking water was being used at the school. Installing a purification system in the water system to replace purchasing water for the dispenser was discussed. Director McVeigh would add the District’s water system to the list of things to be done through the modernization grant discussed above in item 4.3.
5. Unfinished Business
- 5.1. Grants: No updates.
- 5.2. Teacher Housing Project:
- Approval to Proceed with Drilling the Well on the Teacher Housing Parcel: **Director Shannon moved that the board instruct Superintendent McVeigh to solicit bids to drill the well on the teacher housing parcel; Director Criss seconded the motion.** The impact of the well location, septic location, and driveway location on the building permit was discussed. Director Shannon clarified the motion was to solicit the bid only, not to begin drilling. **Chair Criss called for a vote; the motion carried unanimously.**
  - Discussion of Appraisal of Parcel: Getting an appraisal was discussed. Consensus was to get a price on the cost of an appraisal.
6. School Board: None.
7. Adjournment: **Director Shannon moved to adjourn the meeting; Director Klohr seconded the motion; Chair Criss adjourned the meeting at 4:10 PM.**

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Carol Criss, Chair

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Kari McVeigh  
Superintendent/Secretary to the Board

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John Bogert, Director

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Shirley Lange, Director

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Shannon Klohr, Director

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Jon Shannon, Director