

1.3 Agenda

Shaw Island School District Board of Directors

Agenda

Date: Tuesday, July 16, 2024

Time: 2:30 PM

Location: Shaw Island School, Shaw Island, Washington

Regular Board Meeting and Budget Hearing

1. Opening Items

- 1.1. Call to Order.
- 1.2. Changes or Additions to the Agenda.
- 1.3. Approval of Agenda (Action).

2. Hearing of Individual or Groups on Agenda and Non-Agenda Items

3. Budget Hearing for 2023-24 Capital Project Budget Extension

- 3.1. Open Budget Hearing
- 3.2. Public Comment
- 3.3. Close Budget Hearing

4. Budget Hearing for 2024-25 Fiscal Year

- 4.1. Open Budget Hearing
- 4.2. Public Comment
- 4.3. Close Budget Hearing

5. Superintendent Report and Discussion

- 5.1. Superintendent Report (Information).

6. Business and Operations

- 6.1. Approval of Resolution 2024-5 Capital Project Fund Budget Extension (Action): The superintendent recommends approval of Resolution 2024-5 extending the 2023-24 Capital Project Fund budget.
- 6.2. Approval of Resolution 2024-6 Adopting the 2023-24 Budget (Action): The superintendent recommends approval of Resolution 2024-6 Adopting the 2023-24 Budget.
- 6.3. Consent Agenda (Action). The superintendent recommends approval of the following items on the consent agenda:
 - 6.3.1. Minutes from Previous Meetings: June 18, 2024 regular meeting.
 - 6.3.2. June 2024 Payroll.
 - 6.3.3. June 2024 Claims.
 - 6.3.4. June 2024 Budget Status Report.
 - 6.3.5. Resolution 2024-7 Declaring Property Surplus to the District.
 - 6.3.6. Donations Since Previous Meeting: Teacher Housing Project for \$3,952.
- 6.4. Discussion of Budget Extension for the Capital Projects Fund.

7. Unfinished Business

- 7.1. Teacher Housing Project
 - 7.1.1. Review of Construction Bid Documents with PBW Architects.
 - 7.1.2. Update on Teacher Housing

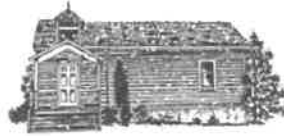
8. School Board

- 8.1. School Board Director's Reports (Information).

9. Adjournment:

Next meeting: August 13, 2024

6-1. Capital Projects Resolution



Shaw Island School District 10

SHAW ISLAND SCHOOL DISTRICT NO. 10
SAN JUAN COUNTY, WASHINGTON

RESOLUTION NO. 2024-5
CAPITAL PROJECTS FUND BUDGET EXTENSION

WHEREAS, WAC 392-123-071 through 392-123-074 and WAC 392-123-078 and 392-123-079 permits a second class district board of directors to petition OSPI to increase the amount of appropriation from any fund, and allows a first class district to file an increase of the amount of appropriation from any fund, and

WHEREAS, the Capital Projects Fund of the Shaw Island School District No. 10 has unexpected expenditures in the 2023-2024 school year as a result of higher costs and unexpected expenditures, which will require an increase in appropriation of seventy-thousand dollars (\$70,000), and

WHEREAS, the Capital Projects Fund beginning fund balance plus anticipated transfers and revenue is sufficient to provide for the additional expenditures.

THEREFORE, BE IT RESOLVED the Board of Directors of the Shaw Island School District, San Juan County, Washington, hereby petition OSPI to increase the 2023-2024 Capital Projects Fund appropriation amount from \$100,000 to \$170,000.

APPROVED this 16th Day of July, 2024.

Attest:

Kari McVeigh
Superintendent/Secretary to the Board

Carol Criss, Chair

John Bogert, Vice Chair

Jon Shannon, Director

Shirley Lange, Director

Shannon Klohr, Director

6.1. Capital Projects Extension

FY 2023-2024

Run: 7/12/2024 4:06:02 PM

Shaw Island School District No.010
SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	(1) Current Budget	(2) Current Year Change	(3) Revised Budget
REVENUES AND OTHER FINANCING SOURCES			
1000 Local Taxes	0	0	0
2000 Local Nontax Support	0	25,000	25,000
3000 State, General Purpose	0	0	0
4000 State, Special Purpose	0	40,114	40,114
5000 Federal, General Purpose	0	0	0
6000 Federal, Special Purpose	0	0	0
7000 Revenues from Other School Districts	0	0	0
8000 Revenues from Other Entities	0	0	0
9000 Other Financing Sources	100,000	0	100,000
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	100,000	65,114	165,114
EXPENDITURES			
10 Sites	0	0	0
20 Buildings	100,000	70,000	170,000
30 Equipment	0	0	0
40 Energy	0	0	0
50 Sales and Lease Expenditures	0	0	0
60 Bond Issuance Expenditures	0	0	0
90 Debt Expenditures	0	0	0
B. TOTAL EXPENDITURES	100,000	70,000	170,000
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/	0	0	0
D. OTHER FINANCING USES (G.L.535) 2/	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	0	-4,886	-4,886
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.825 Restricted for Skill Center	0	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.861 Restricted from Bond Proceeds	0	0	0
G.L.862 Committed from Levy Proceeds	0	0	0

G.L. cont'd

FY 2023-2024

Run: 7/12/2024 4:06:02 PM

Shaw Island School District No.010
 SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	(1) Current Budget	(2) Current Year Change	(3) Revised Budget
G.L.863 Restricted from State Proceeds	0	0	0
G.L.864 Restricted from Federal Proceeds	0	0	0
G.L.865 Restricted from Other Proceeds	0	0	0
G.L.866 Restricted from Impact Fee Proceeds	0	0	0
G.L.867 Restricted from Mitigation Fee Proceeds	0	0	0
G.L.869 Restricted from Undistributed Proceeds	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	7,730	7,730
F. TOTAL BEGINNING FUND BALANCE	0	7,730	7,730
G. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS(+ OR -)	XXXXX	XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.825 Restricted for Skill Center	0	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.861 Restricted from Bond Proceeds	0	0	0
G.L.862 Committed from Levy Proceeds	0	0	0
G.L.863 Restricted from State Proceeds	0	0	0
G.L.864 Restricted from Federal Proceeds	0	0	0
G.L.865 Restricted from Other Proceeds	0	0	0
G.L.866 Restricted from Impact Fee Proceeds	0	0	0
G.L.867 Restricted from Mitigation Fee Proceeds	0	0	0
G.L.869 Restricted from Undistributed Proceeds	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	2,844	2,844
G.L.890 Unassigned Fund Balance	0	0	0
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/	0	2,844	2,844

1/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.

6.1. Cont'd

FY 2023-2024

Run: 7/12/2024 4:06:02 PM

Shaw Island School District No.010
SUMMARY OF CAPITAL PROJECTS FUND BUDGET

- 2/ G.L.535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF.
- 3/ Line H must be equal to or greater than all restricted fund balances.

6.1. Cont'd

FY 2023-2024

Run: 7/12/2024 4:06:02 PM

Shaw Island School District No.010

CAPITAL PROJECTS FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Current Budget	(2) Current Year Change	(3) Revised Budget
LOCAL TAXES			
1100 Local Property Tax	0	0	0
1300 Sale of Tax Title Property	0	0	0
1400 Local in lieu of Taxes	0	0	0
1500 Timber Excise Tax	0	0	0
1600 County-Administered Forests	0	0	0
1900 Other Local Taxes	0	0	0
1000 TOTAL LOCAL TAXES	0	0	0
LOCAL SUPPORT NONTAX			
2200 Sales of Goods, Supplies, and Services, Unassigned	0	0	0
2300 Investment Earnings	0	0	0
2400 Interfund Loan Interest Earnings	0	0	0
2450 Other Interest Earnings	0	0	0
2500 Gifts and Donations	0	25,000	25,000
2600 Fines and Damages	0	0	0
2700 Rentals and Leases	0	0	0
2800 Insurance Recoveries	0	0	0
2900 Local Support Nontax, Unassigned	0	0	0
2910 E-Rate	0	0	0
2000 TOTAL LOCAL NONTAX SUPPORT	0	25,000	25,000
STATE, GENERAL PURPOSE			
3600 State Forests	0	0	0
3900 Other State General Purpose, Unassigned	0	0	0
3000 TOTAL STATE, GENERAL PURPOSE	0	0	0
STATE, SPECIAL PURPOSE			
4100 Special Purpose, Unassigned	0	0	0
4130 State Matching Funding Assistance, Paid Direct to Districts	0	40,114	40,114
4230 State Matching Funding Assistance, Paid Direct to Contractors	0	0	0
4300 Other State Agencies, Unassigned	0	0	0
4330 State Matching Funding Assistance - - Other	0	0	0
4000 TOTAL STATE, SPECIAL PURPOSE	0	40,114	40,114

6.1. Cont'd

FY 2023-2024

Run: 7/12/2024 4:06:02 PM

Shaw Island School District No.010

CAPITAL PROJECTS FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Current Budget	(2) Current Year Change	(3) Revised Budget
FEDERAL, GENERAL PURPOSE			
5200 General Purpose Direct Federal Grants, Unassigned	0	0	0
5300 Impact Aid, Maintenance and Operation	0	0	0
5400 Federal in lieu of Taxes	0	0	0
5500 Federal Forests	0	0	0
5600 Qualified Bond Interest Credit-Federal	0	0	0
5000 TOTAL FEDERAL, GENERAL PURPOSE	0	0	0
FEDERAL, SPECIAL PURPOSE			
6111 Federal Special Purpose-GEER	0	0	0
6112 Federal Special Purpose-ESSER II	0	0	0
6113 Federal Special Purpose-ESSER III	0	0	0
6114 Federal Special Purpose-ESSER III Learning Loss	0	0	0
6118 Federal Special Purpose-Reserved G	0	0	0
6119 Federal Special Purpose-Reserved H	0	0	0
6140 Impact Aid-Construction	0	0	0
6176 Targeted Assistance ESSER I	0	0	0
6200 Direct Special Purpose Grants	0	0	0
6211 Federal Special Purpose-GEER	0	0	0
6212 Federal Special Purpose-ESSER II	0	0	0
6213 Federal Special Purpose-ESSER III	0	0	0
6214 Federal Special Purpose-ESSER III Learning Loss	0	0	0
6218 Federal Special Purpose-Reserved G	0	0	0
6219 Federal Special Purpose-Reserved H	0	0	0
6240 Impact Aid-Construction	0	0	0
6276 Targeted Assistance ESSER I	0	0	0
6300 Federal Grants Through Other Agencies, Unassigned	0	0	0
6311 Federal Special Purpose-GEER	0	0	0
6312 Federal Special Purpose-ESSER II	0	0	0
6313 Federal Special Purpose-ESSER III	0	0	0
6314 Federal Special Purpose-ESSER III Learning Loss	0	0	0
6318 Federal Special Purpose-Reserved G	0	0	0
6319 Federal Special Purpose-Reserved H	0	0	0
6340 Impact Aid-Construction	0	0	0
6376 Targeted Assistance ESSER I	0	0	0

6.1. Cont'd

FY 2023-2024

Run: 7/12/2024 4:06:02 PM

Shaw Island School District No.010

CAPITAL PROJECTS FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Current Budget	(2) Current Year Change	(3) Revised Budget
6000 TOTAL FEDERAL, SPECIAL PURPOSE	0	0	0
REVENUES FROM OTHER SCHOOL DISTRICTS			
7100 Program Participation, Unassigned	0	0	0
7000 TOTAL REVENUES FROM OTHER SCHOOL DISTRICTS	0	0	0
REVENUES FROM OTHER ENTITIES			
8100 Governmental Entities	0	0	0
8101 Governmental Entities-Enrichment	0	0	0
8500 Nonfederal ESD	0	0	0
8000 TOTAL REVENUES FROM OTHER ENTITIES	0	0	0
OTHER FINANCING SOURCES			
9100 Sale of Bonds	0	0	0
9200 Sale of Real Property	0	0	0
9300 Sale of Equipment	0	0	0
9400 Compensated Loss of Fixed Assets	0	0	0
9500 Long-Term Financing	0	0	0
9900 Transfers	100,000	0	100,000
9901 Transfers (local resources)	0	0	0
9000 TOTAL OTHER FINANCING SOURCES	100,000	0	100,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	100,000	65,114	165,114

6.1. Cont'd

FY 2023-2024

Run: 7/12/2024 4:06:02 PM

Shaw Island School District No.010

REVENUE WORK SHEET--CAPITAL PROJECTS FUND--LOCAL EXCESS LEVIES AND TIMBER EXCISE TAX

Local property tax collections (Account 1100) should include revenue anticipated to be received in cash during the fiscal year. Estimation for the Timber Excise Tax collection (Revenue Account 1500) is necessary to estimate the Net Excess Levy Collection. The Net Excess Levy equals the Excess Levy Amount minus the sum of the Timber Levy.

PART I: LOCAL PROPERTY TAX COLLECTIONS

	(1) Excess Levy Amount	(2) Est. Timber Levy	(3) Net Levy Amount (Col.1 - Col.2)	(4) Collection % 1/	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2023	0	0	0	0.00	0
Spring 2024	0	0	0	0.00	0
1100 TOTAL LOCAL TAXES:					0

PART II: TIMBER EXCISE TAX

	(1) Timber Assessed Valuation	(2) \$ Per Thousand /2	(3) Est Timber Levy (Col.1 x Col.2)	(4) Collection %	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2023	0	0.000	0	0.00	XXXXX
Spring 2024	0	0.000	0	100.00	0
1500 TIMBER EXCISE TAXES:					0

1/ The fall and spring collection percentages should be based on the most recent three-year history of tax collection percentages.

2/ Dollars per thousand is same as dollars per thousand used for excess levy (use a three-decimal rate).

6.1. Cont'd

FY 2023-2024

Run: 7/12/2024 4:06:02 PM

Shaw Island School District No.010

CAPITAL PROJECTS FUND--PROJECT DESCRIPTION FOR FY 2023-2024

PROJECT DESCRIPTION	TOTAL	(10) Sites	(20) Buildings	(30) Equipment	(35) Instruction Technology	(40) Energy	(50) Sales and Lease Expenditure	(60) Bond Issuance Expenditure	(90) Debt
Painting Building, Upgrading Heating, misc upgrades	120,000	0	120,000	0	0	0	0	0	0
Teacher Housing Project	50,000	0	50,000	0	0	0	0	0	0
TOTAL EXPENDITURES	170,000	0	170,000	0	0	0	0	0	0

6.1. Cont'd

FY 2023-2024

Run: 7/12/2024 4:06:02 PM

Shaw Island School District No.010
SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM CP - Capital Projects

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
---------------	-------------------	--------------	------------------------	--------------------	------------------------	---------------------------	------------------------	------------------------

**** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ****

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

6.1. Cont'd

FY 2023-2024

Run: 7/12/2024 4:06:02 PM

Shaw Island School District No.010
SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM CP - Capital Projects

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
---------------	-------------------	--------------	--------------------	------------------------	-----------------------	------------------------	---------------------------	------------------------	------------------------

**** NO CLASSIFIED SALARY DATA FOR THIS PROGRAM ****

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Shaw Island School District No.010

CAPITAL PROJECTS FUND - LONG-TERM FINANCING - CONDITIONAL SALES CONTRACTS AND NOTES 1/

A.	(1) Assets Purchased by CONDITIONAL SALES CONTRACTS (RCW 28A.335.170) in prior years	(2) Length of Contract (months)	(3) Outstanding Balance at Sept 1, 2023	(4) Principal Payments in FY 2023-2024	(5) Interest Payments in FY 2023-2024	(6) Outstanding Balance at Aug 31, 2024 (Col.3-Col.4)
			0	0	0	0
A.	TOTAL			0	0	0
B.	Assets to be purchased by CONDITIONAL SALES CONTRACTS AND NOTES in new FY	Length of Contract (months)	Amount of Contract Purchase less Down Pmts 2/	Prin. Pmts. in FY 2023-2024	Interest Payments in FY 2023-2024	Long-Term Financing Rev. Acct 9500 (Col.3)
			0	0	0	0
B.	TOTAL			0	0	0 4/
C.	TOTAL for Both Sections (A+B)			0 3/	0 3/	0

1/ Please refer to the Accounting Manual for School Districts, Chapter 3, page 24 for further information.
 2/ Budget expenditure(s) in appropriate expenditure type on Page CP6.
 3/ Budget as part of Expenditure (90) - Debt on Page CP6.
 4/ Budget as Other Financing Source in Revenue Account No. 9500 on CP3.

6.2. Budget Resolution

SHAW ISLAND SCHOOL DISTRICT NO. 10
SAN JUAN COUNTY, WASHINGTON
RESOLUTION NO. 2024-6
ADOPTION OF 2024-25 BUDGET

A RESOLUTION of the Board of Directors of Shaw Island School District No. 10, San Juan County, Washington, fixing and determining fund appropriations; adopting the 2024-2025 budget, the four year budget plan summary, and the four-year enrollment projection; and providing for related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SHAW ISLAND SCHOOL DISTRICT NO. 10, SAN JUAN COUNTY, WASHINGTON, AS FOLLOWS:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Shaw Island School District No. 10, San Juan County, Washington (the "District"), takes note of the following facts and hereby makes the following findings and determinations:

(a) Pursuant to RCW 28A.505.040, the District has completed the budget for the 2024-25 fiscal year. The 2024-25 budget includes, among other things, a complete financial plan of the District for the ensuing 2024-25 fiscal year and a summary of the four-year budget plan that includes a four-year enrollment projection.

(b) Pursuant to RCW 28A.505.060, the Board shall adopt the 2024-25 budget on or before August 1, 2024. Prior to adoption of the 2024-25 budget, the Board shall meet and conduct a public hearing to allow any person to be heard for or against any part of the 2024-25 budget, the four-year budget plan, or any proposed changes to uses of enrichment funding under RCW 28A.505.240 (a/k/a educational programs and operation levy).

(c) The Board, following notice thereof being published in a newspaper of general circulation within the District, conducted a public hearing on July 16, 2024, in accordance with the requirements of RCW 28A.505.060 for the purpose of adopting the 2024-25 budget.

Section 2. Fixing and Determining Fund Appropriations; Adoption of 2024-25 Budget, Four-Year Budget Summary, and Four-Year Enrollment Projection.

(a) The Board hereby fixes and determines the appropriation from each fund contained in the 2024-25 budget, as follows:

General Fund	\$474,015
General Fund transfer to Capital Projects Fund	\$100,000
Capital Projects Fund	\$650,000
Associated Student Body Fund	\$0.00

(b) The Board hereby adopts the 2024-25 budget, the four-year budget plan summary, and the four-year enrollment projection and the appropriations as fixed and determined above, all of which are on file with the District and incorporated herein by this reference.

Section 3. Fund Transfers.

(a) The Board hereby further approves and adopts fund transfers as more particularly described in the 2024-25 budget.

6.2 cont'd

Section 4. General Authorization and Ratification. The Secretary to the Board, the Chair of the Board, the District's Office Administrator and other appropriate officers of the District are hereby further authorized to take all other action, to do all other things consistent with this resolution, and to execute all other documents necessary to effectuate the provisions of this resolution, and all actions heretofore taken in furtherance thereof and not inconsistent with the provisions of this resolution are hereby ratified and confirmed in all respects.

ADOPTED by the Board of Directors of Shaw Island School District No. 10, San Juan County, Washington, at a regular open public meeting thereof, of which due notice was given as required by law, held this 16th day of July, 2024, the following Directors being present and voting in favor of the resolution.

SHAW ISLAND SCHOOL DISTRICT NO. 10
SAN JUAN COUNTY, WASHINGTON

Chair and Director Carol Criss

Vice Chair and Director John Bogert

Director Shirley Lange

Director Shannon Klohr

Director Jon Shannon

Secretary to the Board of Directors
Kari McVeigh

6.2 2024-25 Budget

7/12/2024

Shaw Island SD 10 2024-25
Budget Proposed

General Fund 6361

EXPENDITURES

Program 01 - Basic Ed

500.01.20.0012	PFML	825.00
500.01.20.0027	Certified Salaries sub 10	98,350.00
	Certified Salaries sub 11	
500.01.30.0027	Classified Salaries	100.00
500.01.40.0027	Employee Benefits	35,120.00
500.01.50.0027	Instructional Supplies	2,570.00
500.01.70.0027	Contract Services	1,100.00
500.01.70.0029	Payments to Other Districts	6,400.00
500.01.70.0031	Professional Development	1,500.00
500.01.70.0034	Professional Learning	1,500.00
500.01.80.0027	Instructional Travel	1,200.00
500.01.90.0027	Capital Outlay	100.00
	Total Program 01	148,765.00

500.09.20.0027	Certified Salaries TK	19,570.00
500.09.30.0027	Employee Benefits	7,140.00
500.09.50.0027	Intructional Supplies TK	430.00
	Total Program 09	27,140.00

Program 21 - Special Education

500.21.20.0027	Classified Salaries	
500.21.40.0027	Employee Benefits	
500.21.50.0027	Instructional Material	
500.21.70.0027	Contract Services	
500.21.70.0031	Professional Development	
500.21.80.0027	Travel	

Total Program 21

Program 69 - Compensatory Other

500.69.70.0027	Capacity	40,000.00
	Total Program 60	40,000.00

Program 74 - Highly Capable

500.74.50.0027	Instructional Materials	
500.74.70.0027	Contract Services	125.00
500.74.80.0027	Instructional Travel	
	Total Program 74	125.00

Program 79 - REAP Grant & Local Fund 11

	PMFL	300.00
500.79.20.0027	certificated stipends & salaries	3,000.00

6.2. cont'd

500.79.30.0027	classified salaries	35,380.00
500.79.40.0027	employee benefits	18,142.00
500.79.50.0022	Learning Resources	800.00
500.79.50.0027	Instructional Materials	800.00
500.79.70.0027	Contract Services	2,000.00
500.79.70.0031	Professional Development	500.00
	travel (field trips)	500.00
500.79.90.0027	Capital Outlay	
	Total Program 79	61,422.00

Program 97 - Districtwide Support

Board of Directors

500.97.70.0011	Contract Service	2,500.00
500.97.80.0011	Travel	1,000.00

Superintendent's Office

500.97.20.0012	PFML	700.00
500.97.30.0012	Certified Staff	45,000.00
500.97.40.0012	Employee Benefits	3,800.00
500.97.50.0012	Supplies	
500.97.70.0012	Purchased Services	
500.97.80.0012	Travel	400.00

Capital Expenditures

Business Office

500.97.30.0013	Classified Staff	65,869.00
500.97.40.0013	Employee Benefits	26,374.00
500.97.50.0013	Office Supplies	1,000.00
500.97.70.0013	Purchased Services	15,000.00
500.97.80.0013	Travel	100.00
500.97.90.0013	Capital Outlay	100.00

Operation of Plant

500.97.30.0063	Classified Staff	12,000.00
500.97.40.0063	Employee Benefits	1,320.00
500.97.50.0063	Supplies	1,500.00
500.97.70.0063	Contract Services	100.00

Maint. Of Plant & Equipment

500.97.50.0064	Supplies	2,000.00
500.97.70.0064	Contract Services	5,000.00

Utilities

500.97.70.0065	Contract Services	10,000.00
----------------	-------------------	-----------

Insurance

500.97.70.0068	Contract Services	2,800.00
----------------	-------------------	----------

Total Program 97 196,563.00

Total 2024-25 Budget Expenditures 474,015.00

6.2. Cont'd

REVENUES		7 students
3100 State-General		358,200.00
3121 Special Ed		
410001 General Fund Projects (para)		500.00
4121 Special Ed		
4122 Speical Ed Infants & Toddlers		
4174 Highly Capable		125.23
2300 Interest		20,000.00
6100 Federal Grants		35,000.00
6109 Federal Funded TK Program		27,139.19
615201		1,000.00
2500 Other Gifts, Grants, and Donatio		1,000.00
3600 CAPACITY		40,000.00
6313 ESSER III		
Total 2024-25 Budget Revenues		482,964.42
Beginning Cash and Investments	700,000.00	
Revenue	482,964.42	
Expenditures	474,015.00	
Transfer to Capital Fund	100,000.00	
Ending Cash and Investments	608,949.42	

7/12/2022

shaw Island SD 10 2024-25 Budge 2024-25
Proposed

Capital Fund 6387

	Beginning Cash Balance	0.00
	Revenues: grants	50,000.00
	Revenues: donations	500,000.00
397.00.00.0000	Revenues: transfer in from cash	100,000.00
500.84.20.0069	Expenditures buildings	50,000.00
	Expenditures Teacher Housing	600,000.00
	Ending Balance	0.00

ASB 6368

	Beginning Balance	0.00
389.30.80.0000	ASB Funds Schools Revenue	
500.01.80.0027	Expenditures	
	Ending Cash	0.00

6.2. 4 year budget

Four-Year Budget Forecast

Enrollment

	2024-25	2025-26	2026-27	2027-28
Kindergarten	2.00	2.00	0.00	1.00
Grade 1	0.00	2.00	2.00	0.00
Grade 2	0.00	0.00	2.00	2.00
Grade 3	3.00	0.00	0.00	2.00
Grade 4	0.00	3.00	0.00	0.00
Grade 5	0.00	0.00	3.00	0.00
Grade 6	0.00	0.00	0.00	3.00
Grade 7	0.00	0.00	0.00	0.00
Grade 8	0.00	0.00	0.00	0.00
Total Enrollment	5.00	7.00	7.00	8.00

Shaw Isalnd SD General Fund Budget	2024-25 Budget	2025-26 Budget	2026-27 Budget	2027-28 Budget
Beginning Fund Balance				
1000 Local Nontax Support	21,000	12,000	12,000	12,000
3100 State-General	398,200	430,000	472,000	500,000
3121 Special Ed				
4109 TK	27,764	30,000		15,000
4121 Special Ed				
4122 Special Ed Infants & Toddlers				
4174 Highly Capable				
410001 Para Ed				
2300 Interest				
6100 Federal Grants	36,000	20,000	20,000	20,000
Total Revenues	482,964	492,000	504,000	547,000
Expenditures GF 6361	2024-25 Budget	2024-25 Budget	2024-25 Budget	2024-25 Budget
00 Regular Instruction	175,905	182,000	188,000	288,000
60 Capacity	40,000	40,000	40,000	40,000
70 Other Instructional Prog	61,547	63,400	65,300	20,000
90 Support Services	196,563	203,000	209,000	215,300
Total Expenditures	474,015	488,400	502,300	563,300
Beginning Cash & Investments	700,000	608,949	212,549	214,249
Total Revenues	482,964	492,000	504,000	547,000
Total Expenditures	474,015	488,400	502,300	563,300
Transfer to Capital Fund	100,000	400,000	0	0
Ending Cash & Investmenst	608,949	212,549	214,249	197,949
Reduction in Reserve	91,051	396,400	-1,700	16,300

Due to transfer of teacher housing funds. No deficit spending	No deficit spending	Due to two teacher projection
---	---------------------	-------------------------------

6.3.1 Minutes

Shaw Island School District Board of Directors Regular Meeting

Tuesday, June 18, 2024

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Jon Shannon, Shirley Lange, and John Bogert. Director Shannon Klohr and Chair Carol Criss were not present.

Administration Present: Superintendent Kari McVeigh and Office Administrator Deanna Shannon.

Guest: Teacher Diane Clifton.

Minutes

1. Opening Items:

- 1.1. Call to Order: The meeting was called to order at 2:30 PM by Vice Chair John Bogert.
- 1.2. Changes or Additions to the Agenda: None.
- 1.3. Approval of Agenda: **Director Shannon moved to approve the agenda as presented; Director Lange seconded the motion; the motion carried unanimously.**

2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.

3. Superintendent Report and Discussion:

3.1. Superintendent McVeigh reported on the following:

- The Spring Concert and 8th Grade Graduation had been an amazing program and the 8th grade project presentations were amazing.
- A ground breaking for the Teacher Housing Project was scheduled for July 26th.
- Questions were asked about a possible replacement for Ms. McVeigh if she won the county council election. Ms. McVeigh was recommending Becky Bell, Special Ed director for San Juan Island School District (SJISD), and she had spoken with SJISD Superintendent Fred Woods about sharing employment costs. Ms. McVeigh stated that if she won the election in November she would assist in the transition to a new superintendent, and if she lost the election, she would remain as superintendent

4. Business and Operations:

4.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Lange moved to approve the consent agenda; Director Shannon seconded the motion; the motion passed unanimously.**

- Minutes from previous meetings (May 14, 2024 Regular Meeting).
- Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$19,215.98 are also approved.

General Fund 6361:

Warrant numbers 279620 through 279624 and 280130 and 1905082401

Totaling \$2,936.25

Capital Fund 6367:

Warrant number 279633

Totaling \$853.05

6.3-1. cont'd

Payroll (May):
Warrant numbers 106978 through 106988
Totaling \$19,215.98

- May 2024 Budget Status Report.
- Approval of 2024-25 Counseling Plan.
- Resolution 2024-4 Declaring Property Surplus to the District.
- Donations Since Previous Meeting: Teacher Housing Project \$3,952.

4.2. Discussion of Budget Extension for the Capital Projects Fund: Expenditures in the amount of \$100,000 were allocated in the 2023-24 Capital Projects Budget for exterior painting and replacement of heater and air exchange in the upper grade classroom. Projected costs of the two projects are estimated at \$118,000. Additionally, no expenditures for the Teacher Housing project had been budgeted; however, Capital Projects Fund revenues for teacher housing to date were \$71,574 with expenditures estimated to be \$43,453. Superintendent McVeigh stated a budget extension with total expenditures of \$170,000 would be presented at the July Budget Hearing.

4.3. Preliminary 2024-25 Budget Discussion: The proposed budget was reviewed and discussed.

4.4. Setting the Date for the 2024-25 Budget Hearing and the 2023-24 Capital Projects Budget Extension: July 16, 2024, during the regular July meeting was set as the budget hearing date for the 2024-25 budget and the 2023-24 Capital fund budget extension.

5. Unfinished Business:

5.1. Update on Copper in Water: Director Shannon reported that analysis in the latest routine water testing showed copper levels were still slightly above the regulatory limit. He reminded the board that it was a secondary standard, so it was not something that must be dealt with, unlike lead, which was not a problem, would need to be. Ways to deal with the copper levels were discussed. The current use of a water dispenser with bottled water was working. Superintendent McVeigh stated that a water system would be part of the upcoming modernization grant.

5.2. Teacher Housing Project:

- There were no general updates on the Teacher Housing Project.
- Approval of Contract for Driveway for Well Access to Greenstone Excavation in the Amount of \$5,715.93: **Director Shannon moved to approve the contract with Greenstone Excavation in the amount of \$5,715.93; Director Lange seconded the motion; the motion carried unanimously.**
- Approval to Increase Contract with PBW Architects to Complete Construction Bid Documents: **Director Shannon moved to increase the contract with PBW by \$5,000; Director Lange seconded the motion.** The contract was discussed. Superintendent McVeigh stated that bid documents had not been part of the original agreement with PBW. It was requested that the board see the documents before the project was put out to bid. **Vice Chair Bogert called for a vote. The motion passed unanimously.**

6. School Board:

6.1. School Board Directors' Reports: Board members spoke about the Spring Concert and 8th Grade Graduation.

7. Adjournment: **Vice Chair Bogert adjourned the meeting at 3:20 PM.**

Carol Criss, Chair

Kari McVeigh
Superintendent/Secretary to the Board

6.3.1. Cont'd

John Bogert, Director

Shirley Lange, Director

Shannon Klohr, Director

Jon Shannon, Director

632. Payroll

PyBatch
06/18/2024 10:35:40AM

Payroll Processing Report
San Juan County
6/1/2024 to 6/30/2024-1 Cycle j1

Page: 7

EARNINGS SECTION				DEDUCTIONS SECTION			LEAVE SECTION					
Type	Hours/Units	Rate	Amount Src	Plan	Base Wages	Deduction	Benef#UCort	LvPlan	Accrued	Taken	Banked	Lost
Grand Totals				Employees: 13								
a			333.33	defcnp	14,707.35	1,075.00		weakpl	0.99			
baapob			82.69	draw		1,000.00						
vr	321.00		23,183.18	ficshc	697.05	39.50	39.50					
sr	11.25		1,150.87	ficshc	775.20	48.06	48.06					
vr	71.50		4,473.02	ficshc	3,750.00	232.50	232.50					
				ficshc	18,454.75	1,144.19	1,144.19					
				ficshw	4,831.23	299.54	299.54					
				fwrt	25,786.70	2,574.47						
				hsajr	6,004.38	290.00						
				slshc	24.75	5.44	16.83					
				slshe	24.00	3.05	5.43					
				slshs	38.00	4.83	8.60					
				slshl	161.25	20.50	36.49					
				slshw	73.00	9.26	16.52					
				mdcshc	637.05	9.24	9.24					
				mdcshc	775.20	11.24	11.24					
				mdcshc	3,750.00	54.38	54.38					
				mdcshc	18,454.75	267.59	267.59					
				mdcshw	4,831.23	70.05	70.05					
				pfml-d	29,140.40		154.03					
				sebjr		238.00	3,300.00					
				sebjta		254.17						
				vers2	5,242.40	406.81	572.99					
				stnd	23,178.15	90.04						
				tra	9,246.00	745.23	896.86					
				tra3	8,809.75	434.49	842.91					
				unemp	29,140.40							
				waic	28,999.12	168.20						
Grand Totals	403.75		29,140.40			9,405.80	8,026.95					
								Gross:	28,140.40			
								Net:	19,734.80			

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Shaw Island School District, and that I am authorized to authenticate and certify to said claim.

Kari Malough
Auditing Officer

6-18-24
Date

Board Authorization

I, the undersigned, do hereby certify that I concur with the review of the claims as just obligations against the Shaw Island School District.
Signed the _____ day of _____, _____.

Director

Director

Director

Director

Director

6.3.3 Claims

apChkLst
06/04/2024 4:26:22PM

Final Check List
San Juan County

Page: 1

Bank : apbank BANNER BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
280552	6/4/2024	bin003	BINGHAM, JOHN W	104	6/3/2024	TEACHER HOUSING PROJECT	707.35	707.35
Sub total for BANNER BANK:							707.35	

Page: 1

6.3.3. Claims

apChkLst
06/04/2024 4:03:29PM

Final Check List
San Juan County

Page: 1

Bank : apbank BANNER BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
280498	6/4/2024	ace101	ACE HARDWARE OF ANACO 6722	5/25/2024	WATER	45.62	45.62
280499	6/4/2024	ban155	BANNER BANK 3204	6/2/2024	CREDIT CARD VARIOUS	2,189.29	2,189.29
280500	6/4/2024	tay636	MCDUFFIE TAYLOR, MARY 20240530	5/30/2024	VISITING INSTRUCTOR	200.00	200.00
280501	6/4/2024	orc830	OPALCO 3037000	5/30/2024	UTILITIES	524.90	524.90
280502	6/4/2024	pet524	PETTY CASH -SHAW SCHOI 20240603	6/3/2024	PETTY CASH VARIOUS	160.75	160.75
280503	6/4/2024	san280	SAN JUAN SCHOOL DISTRIC 23-29	5/21/2024	NON HIGH	1,526.00	1,526.00
280504	6/4/2024	was771	WA ASSN OF SCHOOL BUSIN 300008583	5/28/2024	ANNUAL FEE	225.00	225.00
Sub total for BANNER BANK:							4,871.56

Page: 1

6.3.3. Claims

apChkLst
06/18/2024 2:23:59PM

Final Check List
San Juan County

Page: 1

Bank : apbank BANNER BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
280859	6/18/2024	cen657	CENTURYLINK / LUMEN	300521788	6/6/2024	UTILITIES	96.48	
				300523168	6/6/2024	UTILITIES	75.46	
				300523166	6/6/2024	UTILITIES	39.02	
				300521802	6/6/2024	UTILITIES	13.00	223.96
280860	6/18/2024	gre065	GREATAMERICA FIN SRVS C	36696349	6/3/2024	CONTRACT OFFICE	102.78	102.78
280861	6/18/2024	gua101	GUARDIAN SECURITY SYST	1494242	6/1/2024	MAINTENANCE CONTRACT	212.03	212.03
280862	6/18/2024	nex636	NEXT LEVEL SPEECH THER	1938	5/31/2024	SPECIAL ED SERVICES	191.25	
				1890	4/30/2024	SPECIAL ED SERVICES	127.50	318.75
280863	6/18/2024	pet524	PETTY CASH -SHAW SCHO	20240617	6/17/2024	SUPPLIES OPERATIONS	30.65	30.65
280864	6/18/2024	wsf440	WASHINGTON STATE FERRI	F114300/RK42590	5/31/2024	INSTRUCTIONAL TRAVEL	184.90	184.90
Sub total for BANNER BANK:							1,073.07	

6.3.4. Budget summary

Expenditures GF 6361		2022-24 Budget	YTD 6/30/2024	Amount Remaining	Percent Spent
20	Certificated Salaries	221,240.00	182,558	38,683	82.52%
30	Classified Salaries	126,520.00	102,094	24,426	80.69%
40	Employee Benefits	114,890.00	81,228	33,662	70.70%
50	Supplies / Materials	7,100.00	5,847	1,253	82.35%
70	Purchased Services	27,200.00	29,264	-2,064	107.59%
70	Purchased Services Capacity	40,000.00	0	40,000	0.00%
70	Payments to Other Districts	7,000.00	6,110	890	87.29%
70	Utilities	10,000.00	8,738	1,262	87.38%
80	Travel	16,700.00	12,599	4,101	75.44%
90	Capital Outlay	200.00	0	200	0.00%
Totals		570,850	428,437	142,413	75.05%

June Notes:
GF: \$10,961.42 REAP Grant
CF: Teacher Housing donations \$8,552

Revenues GF 6361		2022-24 Budget	YTD 6/30/2024	Amount Remaining	Percent Received
3100	State-General*	435,600	320,790	114,810	73.64%
4109	State Funded TK		1,308		
4121	Special Ed		9,798	-9,798	
4174	Highly Capable	360	112	248	31.04%
410001	Para Ed		505	-479	
2300	Interest	13,200	19,701	-6,501	149.25%
6100	Federal Grants	22,000	22,708	-708	103.22%
6109	Federal Funding TK		8,401		
2500	Other	8,000	507,406	-499,406	6342.58%
3600	CAPACITY	40,000	0	40,000	
6113	ESSER	0	4,386	-4,386	
Total Revenues		519,160	895,114	-375,954	172.42%

SUMMARY GENERAL FUND

	2022-24 Budget	YTD 6/30/2024	YTD	YTD
ending cash	4,311	38,917	beginning bal	70,398
ending investments	198,999	767,999	revenue	895,114
ending outstanding warrants		11,843	expenditures	428,437
Ending Cash & Investments	203,310	795,074	transfer out	20,000
			transfer in	10,000
			transfer to invest	500,000
			ending cash	27,075

beg cash less outstanding warrants

SUMMARY CAPITAL FUND

	23-24 Budget	6/30/2024	YTD	YTD
Beginning Cash CF 6367	0	71,725	beginning bal	7,730
deposits	0	8,552	rev other	40,114
transfer in	100,000		rev TH donations	71,574
warrants redeemed		707	transfer in	20,000
warrants outstanding	100,000	0	expenditure other	44,895
Ending Cash CF 6367	0	79,570	expenditure TH	14,954
			ending balance	79,570

22,950 cash other
56,620 cash TH
79,570

SUMMARY ASB FUND

	23-24 Budget	6/30/2024	YTD	YTD
Beginning Cash ASB 6367	2,879	1,150	beginning bal	3,695
revenues	4,200	0	revenue	2,455
expenditures	7,000	0	transfer in	0
Ending Cash ASB 6368	79	1,150	expenditures	5,000
			ending balance	1,150

6.3.5 Surplus



Shaw Island School District 10

RESOLUTION NO. 2024-7

DECLARING CERTAIN PROPERTY OF SHAW ISLAND SCHOOL DISTRICT 10 SURPLUS TO THE NEEDS OF THE DISTRICT

WHEREAS, the following District owned items have served their useful life; and

WHEREAS, the Board of Directors of Shaw Island School District, San Juan County, Washington desires to declare such property surplus;

THEREFORE, BE IT RESOLVED by the Board of Directors of Shaw Island School District, San Juan County, Washington, that the following items are approved for sale, transfer, or disposal:

- 3 bags of Legos
- 1997 Pacific NW Teacher’s Guide and 10 text books
- Bridges Math teacher guides and 2 boxes vocab cards, grades K, 2nd, and 3rd
- Bring Science Alive, teacher cards and 1 text book
- Social Studies – Regions of Our Country, teachers guide and 9 text books
- Miele vacuum
- Kites

APPROVED this 16th Day of July, 2024.

Attest:

 Kari McVeigh
 Superintendent/Secretary to the Board

 Carol Criss, Chair

 John Bogert, Vice Chair

 Jon Shannon, Director

 Shirley Lange, Director

 Shannon Klohr, Director

6.3.6. Donations

Donations for approval 7/16/2024

Donor	Amount	Date Rec'd
Bill & Joanne Frasier	5,000.00	5/29/2024
Eleanor Weinel	1,000.00	6/28/2024
Carolyn Haugen	1,000.00	6/28/2024
Susan and Randall Anderson	50.00	6/28/2024
Darron and Barbara Orr	50.00	6/28/2024
Jean and Collin Jones	1,000.00	7/8/2024
Robert and Nancy Kersey	100.00	7/8/2024
Judy and Gary Holt	100.00	7/8/2024