

**SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JUNE 16, 2015 - 3:10 PM**

Acting Chair Jon Shannon called the regular meeting to order at 3:21 pm. Board members present: Jon Shannon, John Bogert, and Cari Miller. Staff present: business manager Deanna Shannon and teacher Diane Clifton.

APPROVAL OF PREVIOUS MINUTES: *John moved that the May 12, 2015 regular meeting minutes be approved as presented; Jon seconded the motion; the motion carried unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: None.

STUDENT REPRESENTATIVE REPORT: None.

CONSENT AGENDA: *John moved to approve the following items on the consent agenda:*

- *June 2015 Payroll in the amount of \$12,765.35*
- *General Fund Expenditures for the period ending June 16, 2015 in the amount of \$5,155.56*
- *Budget status report*

Jon seconded the motion; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: None.

CORRESPONDENCE & COMMUNICATION: None.

TEACHER REPORT: Diane presented block print cards made by the older class. The cards would be sold at the 4th of July Market Day for the school's field trip fund.

LEGISLATIVE REPORT: None.

SUPERINTENDENT AND COMMITTEE REPORTS:

1. **Superintendent:** None.
2. **Physical Plant:** None.
3. **Instructional Support:** Diane reported that she, Jennifer Swanson, and Elaine Griffin had met to discuss class configurations for the 2015-16 school year
4. **Administration:** None.

PROGRAM, CURRICULUM, AND ASSESSMENT:

1. **Approval to fund the robotic program for 2015-16 school year and purchase new robots:** Diane reported that the cost to register for robotics was \$225 and that the set-up was \$75. Diane stated that new robots had been released in 2013 and current technology was important to the robotics program; therefore she requested the school purchase new robots. The cost for one robot was \$490 and it was recommended that two robots be

purchased. *John moved that up to \$1,500 be approved for the robotics program using Technology Funds and also requesting contributing funds from Northwest Marine Technology; Cari seconded the motion; the motion carried unanimously.*

PERSONNEL:

- 1. Update and review of 2015-16 teacher and instructional aid positions:** Expected enrollment for the 2015-16 school year was discussed. The number of students could range from 8.5 FTE to 11 FTE. Having two teachers and one instructional aid or having one teacher and one instructional aid was discussed. *John moved that the current search for a certificated teacher be supplemented with a search for a qualified instructional aide; Cari seconded the motion; the motion carried unanimously.*
- 2. Update on backup custodian opening:** Deanna reported that there had been no applicants for the backup custodian position. She requested that the facility committee meet to clarify the parameters of the opening.
- 3. Review of classified staff contracts:** At a previous meeting the board had requested classified contracts be reviewed at the June meeting. Deanna presented draft contracts for the music teacher position and the business manager position. The board requested drafts for the instructional aid and the custodian for the July meeting. Classified contracts would be approved at the August meeting.

BUDGET & FISCAL MATTERS:

- 1. 2015-16 school year budget:** The 2015-16 budget was discussed. Several budget scenarios were presented to the board. The board reached a consensus to develop a budget based on 9 FTEs with one teacher and two instructional aides and one special program aide.

GENERAL:

- 1. First Reading and public comment for the following policies:** There was no public comment on any of the policies. The board reviewed and made no changes to the mark-ups provided by WSSDA to the following policies and procedures: **1000 Legal Status and Operation; 1110P Election Procedures; 1111 Oath of Office; 1114 Board Member Resignation and Vacancy; 1250P Procedures; 1320 Suspension of a Policy; 1330 Administration in the Absence of Policy and Procedure; 1400 Meeting conduct, Order of Business, and Quorum; 1400P Procedures; 1410 Executive or Closed Sessions; 1420 Proposed Agenda and Consent Agenda; 1440 Minutes; 1450 Absence of a Board Member; 1610 Conflicts of Interest; 1731P Board Member Expenses; 1805 Open Governing Trainings; 1810 Annual Governance Goals and Objectives; 1820 Board Self-Assessment; 1822 Training and Development for Board Members.** The board reviewed and made changes to the mark-ups provided by WSSDA to the following policies and procedures: **1005 Key Functions of the Board; 1110 Election; 1112 Director Orientation; 1113 Board Member Residency; 1114P Procedures; 1210 Annual Organizational Meeting; 1220 Board Officers and Duties of Board Members; 1240 Committees; 1250 Students on Governing Boards; 1420P Procedures; 1430 Audience Participation; 1731 Board Member Expenses; 1820P Procedures.** The board reviewed and rejected the mark-ups provided by WSSDA to the following policies: **1225 School Director Legislative Program; 1620 The Board-Superintendent Relationship; 1620P Procedures; 1733 Board Member**

Compensation; 1733P Procedures; 1830 Participation in School Boards' Association. The board reviewed and tabled for further discussion or investigation the mark-up provided by WSSDA: **1630 Evaluation of the Superintendent**; **1630 Board Member Insurance.**

ADJOURNMENT: *John moved that the meeting be adjourned; Cari seconded the motion; the motion carried.* The meeting was adjourned at 5:35.

Chair, Jennifer Swanson

Recording Secretary, Gigi Allaway

Member, Jon Shannon

Member, John Bogert

Member, Cari Miller

Superintendent/Secretary to the Board
Jennifer Swanson