

Shaw Island School District Board of Directors Regular Meeting

Tuesday, January 16, 2024

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Carol Criss, Shannon Klohr, Jon Shannon, and Shirley Lange. Director Lange participated via Zoom online platform.

Administration Present: Superintendent Kari McVeigh and Office Administrator Deanna Shannon.

Audience: Amber Borner. Lower grade teacher Diane Clifton and the following lower grade students were present: Celie Weese-Burkhardt, Niko Borner, Angus Jones, Bennett Jones, and Thatcher Wilson. The students left after agenda item 1.4. Board Appreciation.

Minutes

1. Opening Items:
 - 1.1. Call to Order: The meeting was called to order at 3:10 PM by Chair Carol Criss.
 - 1.2. Changes or Additions to the Agenda: None
 - 1.3. Approval of Agenda: **Director Shannon moved to approve the agenda as presented; Director Klohr seconded the motion; the motion carried unanimously.**
 - 1.4. Board Appreciation: Superintendent McVeigh distributed cards from the upper grade students to each board member. The lower grade students presented origami cranes which they had made to each board member and thanked them for their service on the board.
2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.
3. Superintendent:
 - 3.1. Superintendent McVeigh reported on the following:
 - Ms. McVeigh had been contacted by WSSDA (Washington State School Directors' Association) Executive Director Tim Garchow. WSSDA would be holding its small schools regional meeting on San Juan in April.
 - Lopez Island School District has hired a new half-time superintendent.
 - 3.2. Discussion regarding 2024-25 school year enrollment and staffing: Ms. McVeigh stated that she would like to have information on how many students are planning to attend Shaw School in the 2024-25 school year. She would be reaching out to families with children old enough for transitional kindergarten (TK) as well as families with children who currently attend Shaw School.
4. Business and Operations:
 - 4.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Shannon moved to approve the consent agenda; Director Klohr seconded the motion; the motion passed unanimously.**
 - Minutes from previous meetings (December 12, 2023, Regular Meeting).
 - Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$18,916.34 are also approved.

General Fund 6361:
Warrant numbers 274216 through 274219 and 274482 through 274487
Totaling \$3,577.42

Capital Fund 6367:
Warrant number 274488
Totaling \$1,241.75

Payroll (November):
Warrant numbers 103728 through 103735
Totaling \$18,916.34

- December 2023 budget status report.
- \$10,000 Capital Projects Fund donation from community member for teacher housing project.

5. Unfinished Business

5.1. Grants:

- Superintendent McVeigh reported that the District had not received the Student Safety Grant through which she had applied for new playground equipment. She stated that she requested the criteria used and found out that one category worth 7 points out of 50 was for students receiving free and reduced lunch. The District does not have any, so would have received zero points in that category. She stated she had not year heard about the Urgent Repair Grant, but the announcement should be made at the end of the current month or in February. The final check for the Emergency Repair Grant that was used on the heater had been received. Total funds received for the grant were \$40,114.32.

5.2. Teacher Housing Project:

- Superintendent McVeigh reported that the Teacher Housing Finance Committee had met that afternoon. Another \$100,000 pledge had been made making the total pledges and donations \$326,297. Another social event to promote the project would be planned. The finance committee would be providing a finance report at the March board meeting. Committee members were continuing to reach out to potential anchor donors. Permitting was discussed. The septic design was still in process at the county. Ms. McVeigh would request updates on the permitting process from PBW Architects.

6. School Board:

- School Board Director Reports: None.

5. Adjournment: ***Director Shannon moved to adjourn the meeting; Director Klohr seconded the motion; Chair Criss adjourned the meeting at 3:39 PM.***

Carol Criss, Chair

Kari McVeigh
Superintendent/Secretary to the Board

John Bogert, Director

Shirley Lange, Director

Shannon Klohr, Director

Jon Shannon, Director