

**SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, OCTOBER 13, 2020, 3:10 PM**

The October 13, 2020 board meeting was held via a Zoom meeting due to COVID-19 restrictions put in place by Governor Inslee.

CALL TO ORDER: Chair John Bogert called the online regular meeting to order at 3:10 PM. Present were board directors John Bogert, Jennifer Swanson, Shirley Lange, Jon Shannon, and Cari Miller. Also present were Head Teacher Diane Clifton, Office Administrator Deanna Shannon, community member and school volunteer Elaine Griffin, and parent Shannon Klohr. Parent Amber Borner and teacher Toni Willis joined the meeting later and were present for the Updated on and Discussion of Remote Learning and Reopening segment of the agenda.

APPROVAL OF PREVIOUS MINUTES: September 15, 2020, regular meeting minutes: *Jon Shannon moved to approve the September 15, 2020, regular meeting minutes as presented; Cari seconded the motion; the minutes were approved unanimously.* September 28, 2020 special meeting minutes: *Jennifer moved to approve the September 28, 2020 special meeting minutes; Cari seconded the motion; the motion carried unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: Deanna requested that item 2. Approval of Resolution 2020-7 Electronic Signatures be moved to Policy Review and renamed First Reading and Public Comment on Policy 6225 Electronic Signatures.

STUDENT REPRESENTATIVE REPORT: None.

CONSENT AGENDA: *Jon Shannon moved to approve the following items on the consent agenda:*

Claims and Payroll:

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$12,166.99 for September are also approved.

***General Fund 6361:
Warrant numbers 233002 through 233013
Totaling \$15,442.52***

***Payroll (September) warrant numbers 79250 through 79252 and 24046
through 24047
Totaling \$12,166.99, and***

Budget Status Report

Jennifer seconded the motion; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: John Bogert asked that if individuals present wanted to talk about remote learning and reopening, that they wait until that discussion later in the agenda. No one spoke on other topics.

CORRESPONDENCE & COMMUNICATION: None.

TEACHER REPORT: Diane reported that the new schedule for the younger students where the kindergarten group and the 1st - 2nd grader group had separate Zoom times was working well. She was able to focus on each level and better meet learning needs. Additionally, community members Elaine Griffin and Liz Stedman were volunteering with one group of students while Diane worked with another. Diane stated she had two laptops open in order to access the break-out room with the volunteers as well as her own class. Diane stated that after lunch there was half an hour with all students to do yoga or movement or a read-a-loud with kindergarteners leaving at 1 PM and 1st and 2nd graders staying until 2 PM. Diane said that the document cameras were instrumental in the success of the classes. She also subscribed to short videos by the Teachers College Reading and Writing Project at Columbia University which “are like having a guest teacher”. Diane reported that there had been two in-person, outdoor learning sessions. The first one was short and focused on practicing social distancing. For the second one, Diane did an art project with the students. She stated that it was difficult to maintain 6 feet distance when the students needed assistance and that planning for and holding the regular Zoom sessions and planning for and implementing an in-person experience was overwhelming. Additionally, a lot of materials were needed since students could not share. Deanna stated that Toni’s older students had done science experiments that day. Diane said that the students would be participating in the annual Shakeout earthquake drill. John Bogert asked what students did when they were not on Zoom. Diane stated they read or continued working on math or writing or worked on their independent projects.

LEGISLATIVE REPORT: Shirley presented the WSSDA (Washington State School Directors Association) 2020-21 Legislative priorities.

SUPERINTENDENT AND COMMITTEE REPORTS:

1. **Superintendent:** Jennifer reported that weekly meetings with the other superintendents in the county and Dr. James were continuing. She reported that the other districts were returning to in-person instruction under different models. The districts were starting with kindergarten through second or third grade. All three districts estimated that 20% – 30% of students would not be returning in person. Providing both in-person and virtual learning created staffing issues. The county had not had a new COVID-19 case in 8 weeks. Jennifer stated that Dr. James was not too worried about Halloween, but that family gatherings over the holidays were a concern, and he was encouraging families to spend the holidays with their nuclear families. Three drug companies could have vaccines available between November and January with others having vaccines available by March. It was uncertain how the vaccines would be distributed. Vaccines for children needed to go through a 4th phase of testing and would not be available until later in 2021
2. **Physical Plant:** Deanna reported that Feller Heating had done the annual maintenance on the furnace and put in a Merv 13 filter. The board reviewed the information on the REME-HALO air scrubber. The board asked Deanna to get a proposal and more information from Feller Heating. Deanna should follow up with Guard Electric and the installation of the convection heaters in the office.
3. **Instructional Support:** None.

4. **Administration:** Deanna reported that the District had received the federal REAP grant again for the 2020-21 school year; the award amount was \$20,751. Deanna reported that the Equity Balance in the KCDA Purchasing Cooperative was \$73.86 after the District's 2019-21 school year purchases of \$212.33 and service fee of \$61.64. Deanna informed the board that the E5520 laptops that had been declared surplus last year and put up for auction had sold, but that the sale had fallen through due to COVID. Since the District had made its best effort to sell the computers, she asked if the laptops could be offered to families. Consensus of the board was do offer them to families and then the community for any that remained. Deanna proposed the board consider approving an annual subscription to WSSDA's Policy & Legal News (\$815 annually) in order to keep the District up to date with policy changes. The board requested more information for consideration at the next meeting.

PROGRAM, CURRICULUM, AND ASSESSMENT: John Bogert invited the public to speak. Elaine, Shannon, and Amber spoke. Toni had joined the meeting and John Bogert asked for her report as she had not been present during the Teacher Report segment. Toni reported that she had done science experiments with the students. The in-person experiences had been successful, but a lot of materials had had to be discarded due to contamination. She recommended that in-person experiences not be combined with Zoom sessions due to the planning and implementation requirements for both. She advocated working toward more meaningful and more frequent in-person experiences, but not every day. She spoke about the pressure of trying to control the students' environment and the risks of them carrying the virus to vulnerable family members. Suggestions for less labor intensive in-person experiences were made. Board members and staff responded to what had been said up to that point and expressed their ideas and opinions. John Bogert posed the question: Where do we go from here. Consensus of the board was that the District could forge its own way, independent of what other districts were doing; move forward incorporating ideas from families and staff while keeping the health of staff in the forefront; continue with remote learning while augmenting social aspects; have more conversations with families with one-on-one conferences; allow for teachers to find opportunities for in-person learning; remain open ended and re-evaluate in January.

PERSONNEL: John requested a date be set for a special meeting to continue working on job descriptions. Deanna should email board members to set up a date.

BUDGET & FISCAL MATTERS: None.

GENERAL:

1. **Action Sheet:** Tabled
2. **School Improvement Plan:** Deanna stated that with the planning involved in remote learning and reopening, the School Improvement Plan had not been updated. *Jon Shannon moved that the District adopt the 2019-20 School Improvement Plan without changes; Cari seconded the motion; the motion carried unanimously.*

POLICY REVIEW:

1. **First Reading and Public Comment on Policy 6225 Electronic Signatures:** The policy had been reviewed by the Directors. No comments were made.

ADJOURNMENT: *Jon Shannon moved that the meeting be adjourned; Shirley seconded the motion; the motion carried unanimously.* The meeting was adjourned at 5:28 PM.

John m Bogert

John m Bogert (Apr 20, 2021 19:14 PDT)

Chair, John Bogert

Jennifer Swanson

Jennifer Swanson (Apr 21, 2021 07:08 PDT)

Member, Jennifer Swanson

Shirley Lange

Shirley Lange (Apr 21, 2021 08:21 PDT)

Member, Shirley Lange

Cari Miller

Cari Miller (Apr 22, 2021 11:47 PDT)

Member, Cari Miller

Jon Shannon

Member, Jon Shannon

Superintendent/Secretary to the Board
Jennifer Swanson












2020-10-13 minutes

Final Audit Report

2021-04-22

Created:	2021-04-20
By:	Deanna Shannon (dshannon@shaw.k12.wa.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAod2XR86fEuOU8vnN4oLR57kHFkraHrO

"2020-10-13 minutes" History


-  Document created by Deanna Shannon (dshannon@shaw.k12.wa.us)
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-  Document emailed to John m Bogert (jbogert@shaw.k12.wa.us) for signature
2021-04-20 - 9:30:10 PM GMT
-  Email viewed by John m Bogert (jbogert@shaw.k12.wa.us)
2021-04-21 - 1:26:18 AM GMT- IP address: 66.249.84.222
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-  Document emailed to Jennifer Swanson (jswanson@shaw.k12.wa.us) for signature
2021-04-21 - 2:14:59 AM GMT
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-  Document emailed to Cari Miller (cmiller@shaw.k12.wa.us) for signature
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2021-04-22 - 6:47:42 PM GMT

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2021-04-22 - 7:49:08 PM GMT- IP address: 172.58.46.190

 Document e-signed by Jon Shannon (jshannon@shaw.k12.wa.us)

Signature Date: 2021-04-22 - 7:49:29 PM GMT - Time Source: server- IP address: 172.58.46.190

 Agreement completed.

2021-04-22 - 7:49:29 PM GMT